Governance or Organizational Policies

[ ]  Written information security program (WISP)

[ ]  Physical and logical access policy

[ ]  GDPR data protection policy (if subject to GDPR)

Employee Policies

[ ]  Data privacy provisions for employee handbook

[ ]  Responsible use of computing policy

[ ]  Computer and electronic devices usage policy

[ ]  BYOD policy

[ ]  Telecommuting policy

[ ]  Social media policy

[ ]  Exit checklist

Vendor Agreements

[ ]  Data privacy provisions for vendor agreements

[ ]  GDPR data protection addendum for vendor agreements (if subject to GDPR)

Visitor Agreement

[ ]  Visitor confidentiality agreement

Outward-facing Policies

[ ]  Website/mobile app privacy policy

[ ]  Notice of privacy practices (if subject to HIPAA)

Data Retention and MInimization

[ ]  Document retention policy